

# **Minutes of the Affordable Housing Risk Pool Board of Directors Meeting**

**The Heathman Lodge, Vancouver, Washington  
Thursday, September 19, 2019 8:30 am**

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A meeting of the Board of Directors of the Affordable Housing Risk Pool (“AHRP”) was held at 10:39 a.m. on September 19, 2019, in Vancouver, Washington.

## 1.0 Call to Order and Roll Call

### **Directors Present**

Director Erickson	DevNW
Director Fox	Homes for Good
Director Kauss	Housing Authority of the County of Stanislaus
Director Kugler	Housing Authority of the County of Tulare
Director Madsen	Mid-Columbia Housing Authority
Director Rooker	Housing Authority of the City of Walla Walla
Director Turner	Coos-Curry Housing Authority

### **Directors Not Present**

Director Simms	RHCDC
Director Leonard	Housing Authority of Snohomish County

### **Others Present**

Robin Cox	Policy & Claims Administrator, HARRP
Rick Gehlhaar	Director of Claims, HARRP
Bill Gregory	Executive Director, HARRP
Adiah Mattern	Risk Control & Underwriting Specialist, HARRP
Dana Winkler	Bickmore Actuarial

President Rooker called the meeting to order at 10:39 am.

## 2.0 Agenda Approval

A motion was made by Director Fox and seconded by Director Kugler to approve the agenda as presented. Motion passed by unanimous vote.

## 3.0 Consent Agenda

A motion was made by Director Kugler and seconded by Director Turner to approve the consent agenda. Motion passed by unanimous vote.

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#### 4.0 Comments from the Public

None.

#### 5.0 Discussion and Action Items

##### 5.1 Consider Accepting Meeting Schedule, 2020

A motion was made by Director Turner and seconded by Director Fox to accept the meeting schedule for 2020. Motion passed by unanimous vote.

##### 5.2 Consider Appointment to AHRP Board of Directors

Executive Director Gregory informed the Board that Tom Simms, of RHCDC, has agreed to serve on the AHRP Board of Directors. RHCDC has a large portfolio placed with AHRP.

A motion was made by Director Kugler and seconded by Director Erickson to accept Tom Simms as a purchaser director of the AHRP board. Motion passed by unanimous vote.

##### 5.3 Consider Acceptance of Executive Director's Report

Executive Director Gregory reported on his activities and priorities, summarizing the information in the report provided to the Directors in advance of the meeting.

A motion was made by Director Madsen and seconded by Director Kugler to accept the Executive Director's report. Motion passed by unanimous vote.

#### 6.0 Treasurer's Report

##### 6.1. Financial Statements, AHRP & ORWACA

The July 31, 2019 financial statements for AHRP and ORWACA were provided to the Board prior to the meeting.

A motion was made by Director Erickson and seconded by Director Kugler to accept the financial statements as presented. Motion passed by unanimous vote.

President Rooker expressed thanks to Accountant Frye for the small narrative included in the monthly financial reports.

#### 7.0 Executive Session

A motion was made by Director Kugler and seconded by Director Madsen to move into Executive Session at 10:50 a.m. for approximately 15 minutes to discuss the claims report with no action to be taken. Motion passed by unanimous vote.

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## 7.1 Claim Overview Report

Director of Claims Gehlhaar provided an overview of the large/complex claims currently being undertaken by AHRP staff.

Directors left Executive Session at 11:05 a.m.

## 8.0 Legal Counsel's Report

None.

## 9.0 Matters from those Present

President Rooker asked Ms. Winkler regarding rates for 2020. Ms. Winkler informed the Board that due to adverse claims years, rate increases are indicated for 2020.

President Rooker thanked Ms. Winkler and Ms. Winkler left the meeting at 10:50

## 10.0 President's Report

None.

## 11.0 Adjournment

There being no further business, a motion was made by Director Kauss and seconded by Director Madsen to adjourn. Motion passed by unanimous vote and the meeting was adjourned at 11:05 a.m.

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Renee Rooker, President

Item #: 3.1.3